

Ref: LFATSF/ParentCarerLet/0653 (SIB)
Date:



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Dear Parent/Carer

Proposals for home study

When I wrote to you at the start of term, I mentioned that some students have told us they would like to make use of home study opportunities when their only lesson occurs at the end of the day. I am now writing with our proposed arrangements to support this.

Currently, when a student's only lesson occurs at the end of the day, they are nevertheless required to be on the Sixth Form site from 8:30 am. Many students believe that they would study more effectively at home rather than spending up to six hours in the library or Study Centre. There are also some students who would rather undertake their private study on site and this will of course continue to be encouraged and accommodated.

Where a student's only lesson occurs at the end of the day, we propose that they be allowed to study at home assuming they:

- Are performing well and meeting deadlines;
- Have a good attendance record;
- Have the agreement of their tutor and parents/carers.

Students' performance will be reviewed regularly and home study privileges will be reversed if deadlines and performance start to slip. We would likewise be grateful for your support in monitoring your son or daughter's private study at home and letting us know if you have any concerns.

At the Sixth Form we want to encourage all young people to gain experience which increases their employability. We will be asking each student who undertakes private study at home to also participate in a regular activity. This might be community service or voluntary work, part time employment, work experience or work shadowing. The activity will be chosen by the student and agreed by the Sixth Form. Each student will be required to keep a reflective journal showing how this experience has improved their employability skills.

If your child wishes to take up the opportunity of home study, the form enclosed should be completed. If you have any queries please do not hesitate to contact your child's tutor.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Antony Edkins'.

Dr A Edkins

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**Chief Executive of Landau Forte Charitable Trust and
Executive Principal of LFATSF**

Name of Student: _____ **Year:** _____

Day(s) when late arrival is requested: _____

I agree to _____ undertaking home study on those days when their only lesson is the last lesson of the day. I understand that if for any reason my child's attendance or performance drops or deadlines are not met, then this arrangement will end.

Preferred	Non	Qualification	Activity:

Contact details of location: _____

Frequency of activity: _____

Signed: _____
(parent/carer) *(date)*

I agree to participate in this non qualification regularly and to complete my Employability Skills Record.

Signed: _____
(student) *(date)*

Signed: _____
(on behalf of LFATSF) *(date)*