

Ref: LFATSF-ParentCarerLet-0855 (SO)
Date: 28/09/2018



Ashby Road
Tamworth
Staffordshire B79 8AA

Telephone 01827 301820
Fax 01827 301821
Email post@lfatsf.org.uk
Website lfatsf.org.uk

Dear Parent/Carer

- **Dropping off / picking up students at the Sixth Form Academy**
- **Student parking at the Sixth Form Academy**

Dropping off / picking up students at the Sixth Form Academy

I am pleased to advise that the Sixth Form Academy main gate has now been repaired.

I would, however, like to take the opportunity to re-confirm the arrangements for dropping off and picking up students at the Sixth Form Academy.

Owing to planning conditions, and to ensure the safety of our students, any drop-offs/pick-ups for Sixth Form should be made via the QEMS entrance, using the QEMS turning circle - and not the Sixth Form entrance.

Student parking at the Sixth Form Academy

With regard to student parking, only those students who have applied for, and been issued with, a parking permit are allowed to park in the Visitors Car Park.

Yours sincerely

A handwritten signature in black ink, appearing to read 'G Williams'.

Mr G Williams
Director of Sixth Form (Head Teacher)

Landau Forte Charitable Trust
A company limited by guarantee

Registered in England No. 2387916

Registered Office:
Landau Forte College
Fox Street
Derby
DE1 2LF

An exempt charity