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RemoteApp and Remote  
Desktop  
Academy Devices  
How To Guide



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# RemoteApp and Remote Desktop – Microsoft Windows OS

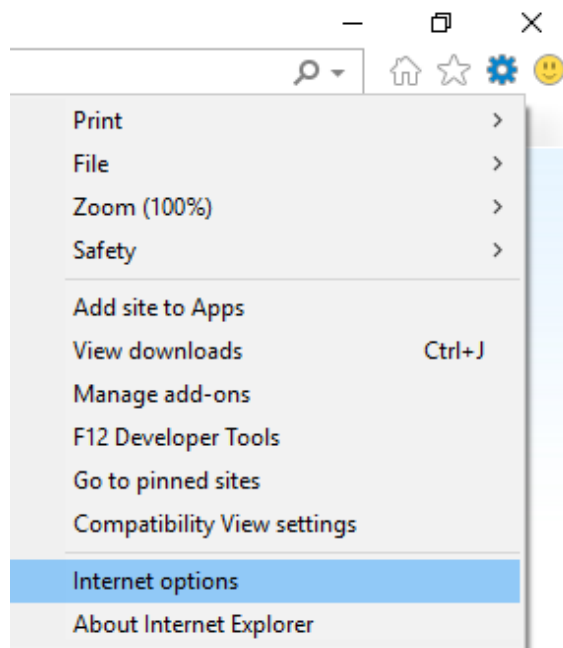
Landau Forte has pre-configured your Trust laptops with the facility to connect to Trust resources from home.

Before connecting you must perform the following:

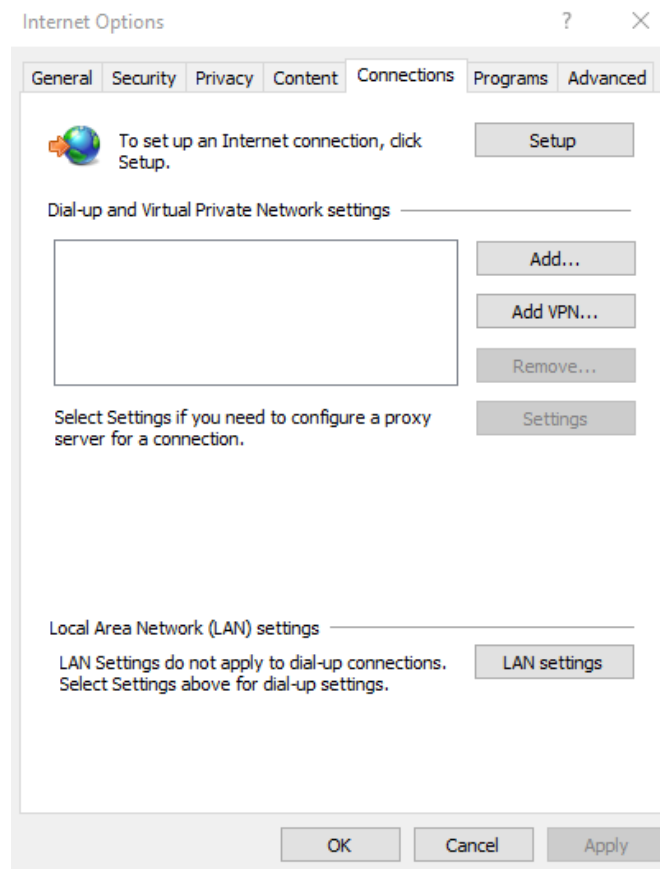
- Make sure you have logged onto your laptop before taking away from site.
- Removed your proxy details from Internet Explorer. These will need to be enabled again when returning to your Academy.
- Connect to your home wireless network.

## Removing Proxy Settings from Internet Explorer

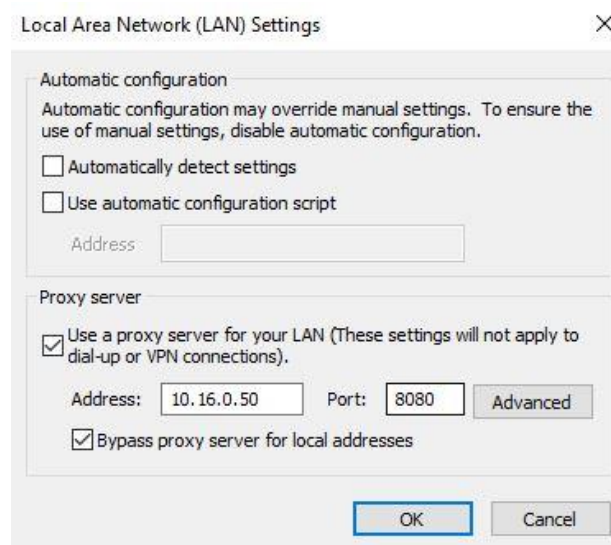
1. Open Internet Explorer
2. Click the Settings/Tools Cog and choose Internet Options



3. Select the Connections tab and click LAN Settings.



4. Under Proxy server untick "Use a proxy server for your LAN"

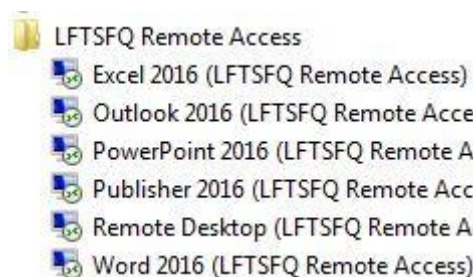


5. Click Ok to close both dialog boxes.

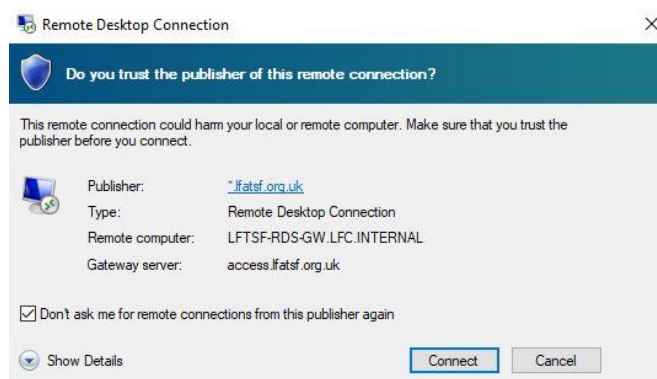
NOTE: You must repeat the steps above to re-enable the proxy settings when you return to your site.

### Initiating a connection to Remote Desktop and RemoteApp

1. On your start menu you will have a set of links to access RemoteApp and Remote Desktop. These can be found under “\***SITENAME Remote Access**”.



2. You can choose to either access the full Remote Desktop app or just individual applications e.g. Microsoft Outlook.
3. After selecting one of the applications you will be asked to verify that you trust the publisher. Check the box “Don’t ask me again for remote connections from this publisher” and click Connect.



4. When prompted enter your Academy login details as **LFC\USERNAME** followed by your password.