

27 August 2020



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Derby DE1 2LF

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Dear Parent/Carer,

I am writing to inform you that we have decided that from Tuesday September 1 we will require all staff and secondary students to wear face coverings in communal areas, such as lines, hallways, and corridors.

The safety of our students and staff is our utmost priority as a Trust, and we believe that this will be instrumental to ensuring the risk of transmission within school is vastly reduced.

Please ensure that your child brings a face covering to school and fully understands how to wear this to ensure their own protection and to protect others around them. We ask that students wear a plain face covering with no emblems or pictures.

Please note that the wearing of face coverings will be in addition to ensuring social distancing measures are in place wherever possible in school, and will not replace any of our other measures to ensure the health and wellbeing of students and staff.

If you have any questions or concerns about this policy please do contact the school office.

Yours sincerely,

A handwritten signature in black ink that reads 'Sarah Findlay-Cobb'.

**Sarah Findlay-Cobb**  
**Chief Executive Officer**

Landau Forte Charitable Trust  
A company limited by guarantee

Registered in England No. 2387916

Registered Office:  
Landau Forte College  
Fox Street  
Derby  
DE1 2LF

An exempt charity