

EMERGENCY EXAM EVACUATION PROCEDURE

1

Listen to the invigilator announcement

2

When instructed by invigilator **STOP** writing, put pens down and close your question paper

3

Evacuate the exam room, as directed, in an **orderly manner**

4

Leave all your papers and equipment on exam desks

5

You must only communicate with an invigilator

6

You will be escorted to the right side of the Astro-Turf, where you will wait in silence, in your seating plan, until instructed further

7

When advised, you will be escorted back into the exam room, following the same procedures - in silence

8

Return to your exam desk and **DO NOT** commence writing until instructed to

9

A new exam 'finish' time will be allocated to compensate for time lost

YOU MUST NOT COMMUNICATE WITH ANY OTHER STUDENTS AT ANY TIME.

