



LANDAU  
FORTE  
ACADEMY  
TAMWORTH  
SIXTH FORM

<b>Policy Name</b>	<b>Admissions Policy (SF)</b>
<b>Policy Number</b>	<b>LFATSF/0044</b>
<b>Date of Issue</b>	<b>September 2024</b>
<b>Reviewed by</b>	<b>Mr M Cavanagh</b>
<b>Date of next review</b>	<b>September 2025</b>

## **Vision**

Our vision at Landau Forte Academy Tamworth Sixth Form is to ensure that every young person is inspired, engaged and challenged to achieve at the highest possible level. At the heart of everything we do is a strong moral purpose to ensure all young people have access to the highest quality education and enrichment experiences. We are relentlessly ambitious for our students in their future aspirations and we want their success to go beyond academic achievement.

The Academy aims to ensure that our young people leave as confident, healthy, secure and independent individuals who have a love of learning and are ready to make a personal contribution to society.

## **Rationale**

Landau Forte Academy Tamworth Sixth Form operates an Admissions Policy for entry at Year 12, which will:

- be consistently applied and clearly transparent to all stakeholders
- meet the needs of the students
- meet the needs of the Parents/Carers
- meet the requirements of the law and the Equality Act 2010.

### **(1) Principles**

Landau Forte Academy Sixth Form is an independent corporation in the state sector and as such is able to produce and operate an Admissions Policy which reflects its educational character, as expressed in its mission, vision and values.

As a 16-19 Sixth Form College, we have a legal and moral responsibility to follow the Equality Act 2010. There is no legal requirement to follow legislation identified under the Education Act 2002.

Tamworth Sixth Form exercises the right to have the freedom to set our own entrance and admissions policies in accordance with the law. These policies must be fair and consistent and cannot discriminate against protected characteristics such as disability, gender reassignment, pregnancy, race, religion or sexuality.

The Academy welcomes applications from students of all backgrounds and supports those with learning difficulties and disabilities to access the curriculum. The Academy operates an Equal Opportunities Policy and aims to ensure that recruitment of students is undertaken in a fair and non-discriminatory manner.

The Principal has the sole right to receive appeals and the ultimate authority to accept or reject any student in line with the appeals process.

All students offered a place must agree to subscribe to the Student Learning Agreement and the Academy ethos.

### **(2) Applications from current Year 11 students to join the Academy in Year 12**

The Academy intends to offer places to Year 11 students who have successfully completed Level 2 qualifications that meet the generic entry requirements. These students should be ready to access the next steps on their education.

We are able to accept students from Year 11, as well as those who have studied at a different Further Education establishment for **one year** and are seeking to start Year 12

again. We are unable to accept students who will turn 19 during their first year of study, without an Educational Health Care Plan.

### **(3) Offers**

All offers made to students are conditional based on satisfying the following criteria:

- I. The student should demonstrate a strong commitment to education and the desire to study further, in-line with the ethos of the Academy.
- II. The Academy discussion between a member of the Academy Senior Leadership Team (SLT) and the student does not cast doubt upon (i).
- III. Students are predicted to achieve their grade requirements for entry to the Academy and to study their chosen courses as specified in the course prospectus. In very rare incidences, we may feel that there are no suitable courses available for the applicant or the applicant will not benefit from our courses and suggest alternative courses elsewhere. Tamworth Sixth Form only offers Level 3 courses and it can be the decision of the Academy that it is in the potential student's best interest to peruse Level 1 and/or Level 2 qualifications at another provider.
- IV. We are unable to offer places to students who require **both** GCSE English Language and GCSE Maths re-sit due to the nature of our timetable. We can support students who have achieved a minimum of a '3' in **one of these subjects** through our compulsory GCSE re-sit class, as per the DfE legislation. Students who receive less than a '3' in GCSE Maths or GCSE English Language are recommended to study Functional Skills in this subject. At this present time, we are only able to offer GCSE re-sit and not the Functional Skills.

Offers are conditional and based upon achieving the specified entry requirements. If a student does not meet these requirements, we will do our utmost to offer alternative courses.

The Academy reserves the right to take into account any individual and exceptional circumstances that may impact upon the normal Academy entry requirements being met. This will be done at the discretion of the Principal, whose judgement will be final in relation to whether a student can or cannot be offered a place at the Academy.

The Academy maintains the right to withdraw an offer if a student submits false or misleading information or is involved in misconduct on or off the Academy site.

The Academy reserves the right to withdraw a course if there are insufficient numbers of students or suspend applications for courses which are full. In these cases, applicants will, where possible, be informed prior to enrolment and suitable alternatives investigated, where appropriate. Where a course becomes full, students will be added to a waiting list on a first-come-first-served basis.

Each application is reviewed on a case-by-case basis. All decisions made by the Academy are final.

### **(4) Students wishing to re-start Year 12**

In rare circumstances, it may be in the best interest of the student to re-start Year 12.

A request to re-start Year 12 can be made where there are clear reasons outside of the student's control as to why the previous year has been unsuccessful with a strong indication that this will be different in the forthcoming year. This is likely to be corroborated with external, independent evidence such as a letter from a medical professional or the local council, for example.

Students must meet the entry requirements for the new courses and specific conditions may be placed upon their application i.e. maintaining a certain standard with their attendance, attainment or conduct.

Individual circumstances will always be taken into consideration. Re-starting Year 12 must be started by the end of the Year 12 probation period, which is the last Friday of September.

All decisions made by the Academy are final.

## **(5) Progression into Year 13**

The successful progression into Year 13 is conditional on the following criteria:

1. Consistently meeting the conditions of the Learning Agreement.
2. Not damaging the reputation of Landau Forte Academy Tamworth Sixth Form. This includes incidents on site, off site and on social media.
3. Demonstrating the required academic and behavioral engagement as expected from a post-16 and Level 3 learner.
4. Maintaining a positive Academy-student-Parent/Carer partnership

## **(6) Applications to join the Academy in Year 13**

From September 2015 – 2018 the Government 'decoupled' AS qualifications from A2. This means that academic A-Level qualifications, are now 2-year courses, as opposed to 2 x 1 year courses, that they were previously. This makes moving education institution half-way through a course incredibly difficult. There are multiple examination boards with different content for each course, and when these are the same, there is no guarantee that both institutions teach the content in the same order.

Each individual circumstance and case will be considered and alternatively the offer of beginning Year 12 again at Landau Forte Academy Tamworth Sixth Form may be offered if the criteria from section 4 are met.

All Academy decisions are final

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(This policy will be reviewed in full by the Governing Body on an annual basis)



LANDAU  
FORTE  
CHARITABLE  
TRUST

<b>Date</b>	<b>September 2024</b>
<b>Change Made</b>	<b>Various</b>
<b>Made By</b>	<b>Mr M Cavanagh</b>